



Vacancy for Senior Network Security Admin or Manager Security

SGT University (NAAC+), in its campus spread over 70 acres near Gurgaon, offers around 160+ programmes in Medical and Non-Medical domains. It nurtures more than seven thousand students and is a hub of activities involving the nation's who's who. It is a part of a group spanning the fields of education and hospitality. The University employs close to three thousand people. The campus has accommodation for employees and hostels for students and offers excellent support facilities such as shopping complex, medical facilities, sports, entertainment, and transportation. The campus is located less than 5 km from the Delhi border of Daurala and offers convenient access to Indira Gandhi International Airport, Delhi.

Name of the Post:	Senior Network Security Admin or Manager Security
No. of vacancies:	1
Salary	75000/- to 100000/- Per Month

Qualification & Experience:

Essential Knowledge area:

- B-Tech / MCA, Certification in IT/ Cyber Security / Enterprise Network Management like CCNA, CISSP, CISM.
- 8 to 10 years of experience as Network Security Administrator, Engineer or Manager particularly with Cisco switches, Fortinet Firewall, Meraki & Ruckus Cloud wi-fi access points & Switches in an enterprise or educational environment.

Function / Role:

The Senior Network Security Administrator / Manager is responsible for the overall security of the organization's network infrastructure. This role involves managing firewalls, switches, and routers, monitoring network traffic for security threats, and implementing security policies and procedures. The ideal candidate will have extensive experience in network security, strong problem-solving skills, and the ability to work collaboratively with IT and other departments to ensure a secure and efficient network environment.

Job Responsibilities:

- Firewall Configuration- Hands on experience for managing Fortinet firewall and configuration of intrusion detection/prevention systems, and encryption protocols, content filtering, application filtering, VPN, SSL VPN, Load balancing, creating policies and rules as per SGT Need.
- Switch - configuring Cisco L2 and L3 switches, including VLANs, inter-VLAN routing, and switch stacking.
- Routing Protocols – Hands on experience of static routing
- Switching Technologies: Understanding of STP (Spanning Tree Protocol), RSTP, MSTP, and VLAN Trunking Protocol (VTP).



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- Access Control: Implementing port security, ACLs (Access Control Lists), and 802.1X authentication.
- Problem Solving: Strong troubleshooting skills to diagnose and resolve network issues.
- Network Maintenance: Regular maintenance tasks like firmware upgrades, patch management and backups.
- Wi-Fi Management: Experience with managing and optimizing wireless networks, including Cisco wireless access points and controllers.
- Problem-Solving: Strong analytical and problem-solving skills to diagnose and resolve complex network issues.
- Capacity Planning: Ability to design & enhance network, analyse network capacity and plan for upcoming project & future scalability.
- Cloud Networking: Understanding of cloud networking principles and hybrid network configurations.
- Project Management: Basic project management skills to handle network projects and upgrades.
- Monitor network traffic for unusual activity and potential threats and to ensure that the network is secure from threats and vulnerabilities.
- Develop and implement incident response plans and Respond to security breaches and incidents.
- Conduct root cause analysis of security incidents and implement measures to prevent future occurrences.
- Develop, implement, and maintain & review network security policies and procedures.
- Ensure compliance with industry standards, regulations, and organizational policies.
- Conduct regular security assessments and vulnerability testing.
- Identify and mitigate risks to the network infrastructure.
- Implement risk management strategies disaster Recovery etc.
- Manage and maintain network hardware and software.
- Ensure network infrastructure is updated and patched.
- Optimize network performance while ensuring security.
- Conduct security training sessions for employees.
- Promote awareness of security best practices and protocols.
- Implement audit recommendations to enhance security

How to apply:

Candidates are required to visit the careers web page <https://sgtuniversity.ac.in/careers/> and apply online. Or by Registered Post to the following Address:

HR Department (Non-Teaching)
SGT University
(Shree Guru Gobind Singh Tricentenary University)
Gurgaon-Badli Road, Budhera,
Gurugram, Haryana 122505

The last date of submission of online applications is **15 July 2024**.



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General Conditions:

1. The University shall process the applications entirely based on information/ documents submitted by the candidates. In case the information/documents are found to be false/ incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.
2. All appointments shall be made provisionally subject to verification of certificates. The University shall verify the documents and antecedents of the applicant at the time of test/interview/joining or at any stage during the period of service. In case, it is found at any point of time that any document/ information submitted by the applicant is false or the applicant has suppressed/concealed any relevant information, the services of the selected applicant shall be terminated forthwith without assigning any reason. The University may also initiate appropriate action under the provisions of Indian Panel Code,1860 for production of false information.
3. All correspondence from the University including test/interview letter, if any, shall be sent only at the e-mail address provided by the applicant in the application form. The applicants are advised to check the website of the University regularly for updates.
4. The University reserves the right to revise/ reschedule/ cancel/ suspend/ withdraw the recruitment process in part or full without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained.
5. The posts advertised are tentative. The University reserves the right not to fill up the vacancy as advertised if the circumstances so warrant. Vacancies may increase or decrease.
6. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify/ withdraw/ cancel any communication made to the applicant in this regard.
7. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the University shall be final.
8. Candidates should possess the essential qualifications as on the closing date of application.
9. Working knowledge of latest computer applications and good communication skills are mandatory for all positions and the University reserves its right to test the skill of a candidate at the time of selection.
10. Mere fulfilling the minimum educational qualification and experience shall not entitle a candidate to be necessarily called for the test/interview.
11. Applicants who do not meet the qualifications given in this advertisement and/or incomplete applications will be rejected summarily.
12. Canvassing in any form will lead to disqualification.